

SECRET

15

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140072-3						CONTROL NO. 100140072-3
PREPARE IN DUPLICATE						DD5/072/155 - 141
1. TITLE OF REPORT (if a fill-in report include Form No.) Annual Program Call: Response to Program Call					2. TYPE OF REPORT STATISTICAL <input checked="" type="checkbox"/> NARRATIVE MACHINE-NAME LISTING	
3. FUNCTIONAL AREA	PERSONNEL		TRAINING		<input checked="" type="checkbox"/> ADMIN. GENERAL OTHER (specify)	
	LOGISTICS		SECURITY			
	MEDICAL		FINANCE			
4. NO. OF COPIES PREPARED 2		5. FREQUENCY (weekly, monthly, quarterly, etc.) Annual			6. DISTRIBUTION (No. of components not number of copies) 1	
7. FORMAT (memorandum, form computer print-out, etc.) Memorandum		8. ADP PROCESSING YES <input type="checkbox"/> IF YES GIVE ADP PROCESSING NO. xx NO <input checked="" type="checkbox"/>			9. DIRECTIVE AUTHORITY REQUIRING REPORT Ex-Dir-Compt Memo to all DDs (Oct each year)	
10. PREPARING COMPONENT (include lowest level contributing information to report) Branches of ISS				11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) 6		
12. COST FACTORS						
A. MANUAL PREPARATION AND REVIEW COSTS						
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X
						TIMES PREPARED =
15	12.80		8		102.40	1
14	11.00		10		111.00	1
13	9.10		14		127.40	1
11	6.50		10		65.00	1
10	5.80		4		23.20	1
8	4.90		6		29.40	1
5	3.60		3		10.80	1
7	4.50		12	67	54.00	1 = 67
B. COSTS OF COMPUTER PRODUCED REPORTS						
TOTAL COSTS PER YEAR						\$523.20
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. This report explains progress toward established goals and plans to achieve same.						
14. FUTURE GOALS						
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE					ESTIMATED SAVINGS MAN-HOURS 0	
					DOLLARS STAT 0	
16. DATE OF INVENTORY 9 OCT 1970		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION				18. EXTENSION <div style="border: 1px solid black; width: 50px; height: 20px;"></div>

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Classification

(22-36-43)

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